

**\*\*\* THIS FORM MUST BE RETURNED FOR YOUR STUDENT TO USE THE COMPUTERS \*\*\***

**Noah Webster Student Computer Use Contract**

My parents and I have discussed the policy and I, (*print student name*) \_\_\_\_\_, agree to the following:

- I will only use the computer with an adult (staff member) in the room.
- I know that misuse of the computer could lead to serious consequences, including suspension or expulsion.
- I will not share any personal information such as name, address, or phone number of my parents, classmates, teachers or anyone else over the Internet.
- I will not give my account details to any other student or use another student's login.
- I understand that my parents will have to pay for anything that I break, destroy or steal.

Student Signature \_\_\_\_\_ Dated \_\_\_\_\_

**Parent/Guardian Consent Form**

At Noah Webster Schools-Mesa the curriculum is technology based; therefore, it uses computers, the Internet and other electronic resources. It is important that you and your child read the Acceptable Computer Use rules and regulations in Appendix A **together**. Inappropriate use will result in the loss of computer and/or Internet privileges.

I, (*print*) \_\_\_\_\_, the parent/guardian of the above student, agree to accept all legal and financial obligations which may result from my son/daughter's use of Noah Webster Schools-Mesa's computers and the Internet. I also understand that I am liable for any damages incurred from theft or defacing of school property.

As the parent or guardian of this student, I have read Appendix A. I understand that this access is designed for educational purposes and the school has taken all available precautions to eliminate controversial materials and to comply with [Child Internet Protection Act \(CIPA\) \(Pub. L. 106-554\)](#). Further, I accept full responsibility for the actions of my child.

Parent Signature \_\_\_\_\_ Dated \_\_\_\_\_

## APENDIX A - Acceptable Computer Use

Internet services will be made available to the students of Noah Webster Schools-Mesa with the following goals in mind:

- To promote educational excellence.
- To support education by providing access to unique resources supplemental to the classroom resources.
- To stimulate personal growth in information-gathering techniques, critical thinking skills and communication skills.
- To assist students in developing the intellectual skills needed to discriminate among information sources and to evaluate and correctly use information to meet educational goals as posed to the student by the teacher.

### Rights and Responsibilities

The school has certain rights and responsibilities that accompany offering Internet access in the classroom:

- School personnel will take precautions to restrict access to inappropriate materials. The school reserves the right to deem what is appropriate.
- Teachers will provide reasonable supervision.
- The school reserves the right to access any and all data stored on computers, servers, school websites and in email to ensure that computer files do not contain defamatory, abusive, obscene, profane, sexually oriented, threatening, offensive or illegal material. The school also reserves the right to review any material downloaded or in use by any student.
- No student will be allowed to access the Internet without adult supervision.
- The school reserves the right to deny access to any student with a previous history of infractions related to computer use.

### Student Responsibilities

Students represent the school each time data is transferred over the Internet. All students must behave in an ethical and legal manner. Internet access is a privilege and with every privilege comes certain limitations and responsibilities:

- The use of an Internet/email account must be in support of education and consistent with educational objectives of the school. Any student accessing the Internet for purposes other than educational is subject to disciplinary action.
- Using the school provided access for commercial activities, product advertisement, or political lobbying is prohibited.
- All students are fully responsible for their own actions, including legal, financial, or otherwise.
- Any student finding access to inappropriate materials on the Internet shall immediately report the location of the information to the system administrator and/or teacher for filtering.
- The login account name and password given to each student becomes the student's responsibility. This information should not be shared with anyone else. If shared, the student will be responsible for any data transmitted under that student's account name.

### Guidelines for use

The following guidelines shall be followed when using computer equipment in the school:

- Students shall be polite, courteous and respectful during all sessions on the Internet/e-mail. Students must use appropriate language. Profanity, obscenity or any vulgarity is prohibited.
- Students may not use another student's account name or password at any time.
- Students may not reveal their home address, phone number, or other personal information about themselves, other students, teachers or administrators.
- Transmission of any material in violation of federal or state laws is prohibited. This includes but is not limited to copyrighted material, threatening or obscene material, or material protected by patent.
- Personal messages are not to be posted on including but not limited to bulletin boards, social networking websites, or blogs.
- Students are not permitted to post personal home pages.
- The school has the right, and will make every effort, to control the content of data accessed through the Internet by use of filtering software, site book marking and teacher monitoring. There always remains the possibility of a student discovering inappropriate material during a routine search. If this should occur, the student shall not share this information with any other student and shall notify the teacher immediately so this material can be filtered.
- If a student's use of the Internet, from any location including home, creates a likelihood of material disruption (including threatening messages or violent websites) of school operation, the student may face school discipline and criminal penalties.

## Violations

Students will be held accountable for violations of acceptable computer use. A student and his/her parent/guardian will also be responsible for damages and liable for costs incurred for service or repair. Violations of the Computer Use Contract regarding the use of computers include but are not limited to the following:

### Level I Violations

- Deliberate search or keying of a URL, domain name, or website in attempts to access inappropriate material.
- Attempting to login to computers or use of software as anyone other than yourself.
- Providing personal information about yourself, your family or others electronically.
- Misrepresentation (forgery) of information
- Plagiarism – according to Merriam-Webster is “to steal and pass off (the ideas or works of another) as one’s own; use (another’s production) without crediting the source; or to present as new and original an idea or product derived from an existing source.
- Misuse/damage of computers for non-school related activities including shopping, personal transactions, and downloading of files (including but not limited to data, music, video, and games).
- Misuse of student electronic storage (local hard drive or file server) provided by the school to save personal files without authorization such as journals and MP3s.
- Bringing to school or using broadband routers/adapters or other types of wireless technology (including cellular, GPS, DSL).
- Connecting to wireless networks outside of the school network.

### Level II Violations

- Harassment of any student by persistent annoyance, bullying, intimidation, attempting to embarrass or the interference in another student’s work or e-mail (sending of unwanted or duplicate e-mail is also defined as harassment).
- Creation of personal portals, web pages, music or game servers, or any other hosting device on school-owned equipment to store or share files such as music (MP3s for iPods), videos, games or any other file/application.
- Downloading and/or installation of freeware, shareware, or application software.
- Using websites, software, flash drives, fake wallpaper or any other method to create proxy servers to bypass the school’s Internet filtering application.

### Level III Violations

- Distribution of copyrighted software (software piracy is a federal offense punishable by fine or imprisonment).
- Vandalism including any malicious attempt to erase, modify or destroy the data of another student and the creation or uploading/downloading of computer viruses.
- Theft of any computer, printer, speakers, mouse, or hardware, including mouse balls and earphones.
- Sabotage or deliberate destruction/alteration of software applications, operating systems, or computer files.
- Electronic distribution of inappropriate material (games, music, videos, pornography).
- Electronic distribution of inappropriate material of a defamatory, obscene, abusive, offensive, profane, threatening, or hateful nature.
- Engaging in any illegal activity electronically.

### Penalties for the above violations

Penalties can include but are not limited to:

- Financial reimbursement of affected hardware, software or licensing.
- Applicable discipline points
- Suspension
- Expulsion

Approved by the Board of Directors on the 20<sup>th</sup> day of March, 2013.

**LEVEL OF ACCESS TO THE INTERNET**

Students will be provided the following levels of access to the internet

<b><u>Category</u></b>
Arts
Computing & Internet
Education
Food & Dining
Government
Health & Medicine
Hobbies & Recreation
Infrastructure
Kid's Sites
News
Philanthropic & Professional Orgs
Politics
Proxies & Translators
Reference
Sports
Travel